

### OFFICER NON KEY DELEGATED DECISION

1.	<b>DATE OF DECISION</b>	06 June 2017
2.	<b>OFFICER MAKING DECISION:</b>	Ayaz Maqsood, Head of Housing, Liz Smale, Housing Strategy Officer
3.	<b>DECISION TITLE</b>	Syrian Refugee Resettlement Programme Framework Agreement - Award of Lot 1
4.	<b>DECISION TAKEN</b>	To award the contract to provide support to Syrian Refugees as part of the Government's Vulnerable Persons Resettlement Programme to the Refugee Council.
5.	<b>HOW DECISION WAS REACHED</b>	<p>An open tender for this contract was held. The award of the contract used set scoring criteria set out in the published Syrian Refugee Resettlement Programme Framework Agreement Specification.</p> <p>The Refugee Council were the only organisation to submit a tender.</p> <p>The scoring was carried out by the following officers:</p> <ul style="list-style-type: none"><li>• Head of Housing and Housing Strategy Officer (Watford BC)</li><li>• Housing Operations Manager (Stevenage Borough Council)</li><li>• National Management Trainee and Private Sector Manager (St Albans District Council)</li></ul>

Date of Issue: 20.09.17